



COVID-safe Plan

as at 3 November 2020

The purpose of this plan is to ensure that we meet the standards set out by authorities and, more importantly, to ensure that our congregation and other users of our church property understand and observe the necessary precautions and know who is responsible for implementing and monitoring them.

Church Gatherings and Work Practices

At present the church will not hold any worship services or other group activities on the church property. All worship and other gatherings will continue to happen online only.

The church pastor and volunteer administrative assistants will continue to work from home. In the event that any of them need access to anything in the church building, they will ensure that they are there at a time when there is no one else in the building, and their time there will be kept to a minimum.

Pastoral care will continue to be provided online or by phone as much as possible. In the event of an emergency, face to face pastoral care is now legal within certain parameters. To ensure compliance, any pastoral visiting must be within the one-household-visit-per-day limit, and masks must be worn.

Other People Conducting Activities in our Building

The church building is now available again for hire to individuals or businesses from the wider community. At present, we will only allow one group at a time to be in the building, and will make sure that there is at least a 30 minute gap between bookings (unless a negotiated plan for a safe quicker changeover is received and approved).

All hirers must be informed of and acknowledge the following:

- they are responsible for having their own COVID-safe plan for their business and/or activities;
- they carry the full responsibility for ensuring that their attendees and their activities comply with all current COVID-safe regulations;
- they are responsible to clean and disinfect all surfaces used or to be used, before and after their activities (they should not trust that the previous user has done this properly);
- they need to ensure that they are only on the church property within the time that they have booked, and that they therefore need to allow for time for cleaning, set-up and pack-up within their booking time;
- they need to immediately notify the church if anybody involved in their activities is diagnosed with COVID19 within 14 days of being on the premises;
- the church cannot and is not providing additional cleaning between activities.

This plan will be revised or replaced if and when a change in regulations or a change in church activities requires it.